

PUBLIC NOTICE

REQUEST FOR PROPOSALS

The First Planning District Workforce Development Board, which serves Plaquemines, St. Bernard and St. Tammany parishes, is seeking proposals from eligible and qualified organizations or individuals, or a consortium of eligible entities with the expertise and capacity to serve as the **One-Stop System Operator** as required under the Workforce Innovation and Opportunity Act of 2014.

The purpose of this RFP is to procure one (1) contractor to serve as the One-Stop System Operator. The One-Stop Operator will coordinate the service delivery of core and required partners working with the comprehensive and affiliate Tri-Parish Works Centers (also known as American Job Centers).

Proposal packets and all required attachments may be downloaded from the First Planning District website at www.triparishworks.net. All questions/requests for clarification must be submitted and received in writing via email by 4:00 pm (CST) on March 20, 2025 to Suzanne Torregano, Executive Director at storregano@triparishworks.net. In addition, potential respondents wishing to submit a proposal must submit a non-binding "Letter of Intent to Propose" to the above email address by 4:00 pm (CST) on March 27, 2025.

All proposals must be received by 4:00 pm (CST) on April 4, 2025 at the FPD WDB Administrative Office, 317 North Jefferson Avenue, Room 214, Covington, LA 70433. One (1) signed original copy of the proposal must be submitted in a sealed envelope with the proposer's name and the words "Proposal for One-Stop Operator Services" written on the exterior of the envelope and one (1) electronic copy (in pdf format) must be submitted via email to Suzanne Torregano, Executive Director, storregano@triparishworks.net with the subject of the email showing "Proposal for One-Stop Operator Services".

All WIOA funded activities are an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities.
TTY [800-259-5154](tel:800-259-5154)

In compliance with the Stevens Amendment, visit triparishworks.net/stevensamendment for funding details on the Program Year 2024 funding streams.